

No.1(4)/2016-Coord.
Government of India
Ministry of Agriculture & Farmers Welfare
Department of Agricultural Research & Education
Krishi Bhawan, New Delhi-110001

Dated the 16th May, 2019

OFFICE MEMORANDUM

Sub: Instruction for processing foreign visits of officers of the government of India for approval of Screening Committee of Secretaries (SCoS).

The undersigned is directed to enclose herewith a copy of OM No.4(4)/E.Coord/2015 dated 9th May, 2019 received from Ministry of Finance, Department of Expenditure on the above subject for information and necessary compliance.

Encls: As above.



(A.G. Subramanian)

Under Secretary to Govt. of India

To

1. All Under Secretaries/Divisions of DARE
2. Director(DARE)/Deputy Secretary(Estt. & IC)/Deputy Secretary(B/F & IC)

सचिव (डेयर) एवं म.नि. (भा.कृ.अनु.प.) का कार्यालय
Office of Secy. (DARE) & DG (ICAR)
Office Dy. No. 304609
Date 14/5/2019

No.4(4)/E.Coord/2015
Government of India
Ministry of Finance
Department of Expenditure

New Delhi, 9th May, 2019

OFFICE MEMORANDUM

Subject: Instructions for processing foreign visits of officers of the Government of India for approval of Screening Committee of Secretaries (SCoS)

Reference is invited to this Department's OM of even number dated 5th January, 2016 and 27th November, 2017 on the subject mentioned above.

2. Ministries/Departments are again directed to ensure that the timeline stipulated for submitting the proposal for foreign visits requiring SCoS and Hon'ble Prime Minister's approval are received 15 days prior to departure date of the delegation but not later than 05 days before date of departure of the delegation. Proposals not adhering to the time frame are hereafter liable to be rejected.

~~Secy. (D)~~
As (D) - in meeting / km
~~DS (ESH)~~
13/05

~~Auth.~~
19/5/19.
(H. Atheli)
Director

To:

All Secretaries to the Govt. of India
All Financial Advisers of Ministries/Departments

Copy for information to:

- i) Deputy Secretary, PMO
- ii) Staff Officer to the Cabinet Secretary
- iii) Sr. PPS to Finance Secretary & Secretary(DEA)
- iv) PPS to AS(Pers), DoE