

F.No.1(4)/2016-Coord.
Govt. of India
Ministry of Agriculture & Farmers Welfare
Department of Agricultural Research & Education

Krishi Bhawan, New Delhi
Dated the 13th September, 2018

OFFICE MEMORANDUM

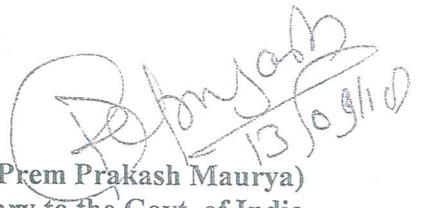
**Subject: Instructions for processing foreign visits of officers/scientists-
Clarification Regarding.**

Kindly refer to this Department Office Memorandum of even number dated 1st March, 2018, wherein, it was decided that "where the prioritization, Monitoring and Evaluation Cell (PME) of the Institute has recommended and/or the Director General, ICAR has approved/nominated the officials/scientists for a delegation/participation in seminars, workshops etc., the trip/visit will be treated as official, irrespective of the source of funding".

In this connection, it is clarified that the mere approval/recommendation of the visits proposal by the Institute Deputation Committee of the Institute will not be considered as Official visit unless until, it satisfies the provisions as stipulated in para 1 of the Office Memorandum dated 1st March, 2018, circulated by this department.

In view of the above, all Institutes may enclose the approval of the PME Cell in the proper format by which abstracts/research papers were forwarded (wherever applicable) along with the proceedings of the IDC

This issues with the approval of Competent Authority


(Prem Prakash Maurya)
Under Secretary to the Govt. of India
Tel. No.011-23046521

To

1. All DDGs in ICAR
2. All Directors/Project Directors of ICAR Research Institutes/PDs/Bureaus/NRCs.
3. Under Secretary(IC-II/Coord.), DARE for information

Copy for information to:-

- 1) Sr. PPS to Secretary, DARE & DG, ICAR
- 2) PPS to AS&FA(DARE)
- 3) PPS to Special Secretary, DARE & Secretary, ICAR
- 4) Director, DARE
- 5) Deputy Secretary, DARE
- 6) All Under Secretary, DARE
- 7) Guard file.