

Government of India
Ministry of Agriculture & Farmers Welfare
Department of Agricultural Research & Education
Krishi Bhawan, New Delhi

No.8/2/2017-Coord

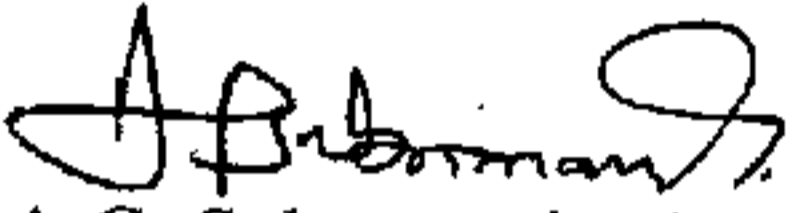
Dated: 24th January, 2019

Sub:- Uploading of proforma for Foreign Deputation Report in FVMS – reg.

A proforma for Foreign Deputation Report has been prepared for submission of deputation report for scientists and officers of ICAR (proforma enclosed).

2. The above proforma for Foreign Deputation Report may be uploaded in Foreign Visits Management System.
3. This issues with the approval of Secretary(DARE) & DG(ICAR).

Encls: As above


(A.G. Subramanian)

Under Secretary to Govt. of India

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PROFORMA FOR FOREIGN DEPUTATION REPORT

BASIC INFORMATION	
1	Name of the Scientist/Officer
2	Designation
3	Pay Level
4	DARE/ICAR HQ/SMD/Institute
INFORMATION ON THE VISIT	
5	Period of Deputation
6	Purpose of the visit
7	Country visited
8	Institution visited/Title of the event
9	Title of the paper, if the visit is for seminar/conference, etc.
10	Mode of presentation (oral/poster)
11	Type of presentation (Invited Lead lecture/key note/ special addresses etc.)
12	Funded/Sponsored by
13	A brief account on the visit and advantages thereof (150 words)
14	Detailed report (2000 words) may be enclosed as Annexure-I
OUTCOME OF THE VISIT	
15	Linkages developed through the visit
16	New R&D collaboration, if any
17	New techniques/knowledge learnt/acquired
18	Papers published, if any
19	Practical utility of the visit's outcome
20	Suggested follow-up action
21	Date of Seminar on the visit in the Institute/SMD?
OUTCOME OF THE PREVIOUS FOREIGN VISIT(S) IN THE LAST THREE YEARS, as applicable	
22	Name of the Institute and Country
23	Duration
25	Brief Outcome (150 words only for each visit) may be enclosed as Annexure II

Date:

Place:

(Candidate Signature)

Comments on the visit by
Forwarding Authority

(Signature of Director/ DDG/Secretary, ICAR/DG, ICAR)